

# SEPTEMBER2025

## REMOTE WORKSHOPS & EVENTS

MON	TUE	WED	THU	FRI
<b>1</b> OFFICE CLOSED	<b>2</b>	<b>3</b>	<b>4</b> Increase Your Likability for the Interview 9:00 – 10:00  Google Pt. 1: More than a Browser 1:00 – 2:00	<b>5</b>
<b>8</b> Veterans' Virtual Job Club 10:00 – 11:00  Ace the Interview 11:00 – 12:00	<b>9</b> Learn the Computer Series: Internet Basics 1:00 – 2:00	<b>10</b> Tips for Job Seekers Over 50 1:30 – 2:30	<b>11</b> Dealing with Difficult Coworkers 9:00 – 10:00  Google Pt. 2: Using Online Apps for a Job Search 1:00 – 2:00	<b>12</b> Stress Management 1:00 – 2:00
<b>15</b> Veterans' Virtual Job Club 10:00 – 11:00  Budgeting and Saving 11:00 – 12:00	<b>16</b> Create a LinkedIn Account that Stands Out 10:00 – 11:00	<b>17</b>	<b>18</b> Google Pt. 3: Using Google Drive 1:00 – 2:00  What Employers Want 2:00 – 3:00	<b>19</b> Career Planning Seminar 11:00 – 12:00  Introduction to Microsoft 365: What is It? 1:30 – 2:30
<b>22</b> Veterans' Virtual Job Club 10:00 – 11:00  Habits for Success 11:00 – 12:00	<b>23</b> Learn the Computer Series: Digital Security 1:30 – 2:30	<b>24</b> Essential Techniques to Boost Your Communication Skills 1:30 – 2:30	<b>25</b> Time Management 9:00 – 10:00  Learn the Computer Series: Digital Communications 1:00 – 2:00	<b>26</b> Navigating the PA CareerLink <sup>®</sup> Online 1:00 – 2:00
<b>29</b> Veterans' Virtual Job Club 10:00 – 11:00  Online Tips for Starting a Small Business 11:00 – 12:00  Introduction to Mail Merge 10:30 – 11:30	<b>30</b>			