AUGUST 2025
REMOTE WORKSHOPS & EVENTS

Pennsylvania CareerLink

MON	TUE	WED	THU	FRI
				1
4 Veterans' Virtual Job Club 10:00 – 11:00 Keys to a Great Cover Letter 11:00 – 12:00	**5** Learn the Computer Series: Internet Basics 1:30 – 2:30	**6**	**7** Google Pt. 1: More than a Browser 1:00 – 2:00 Providing Great Customer Service 1:30 – 2:30	**8** Increase Your Likability for the Interview 11:00 – 12:00
11 Veterans' Virtual Job Club 10:00 – 11:00 Budgeting and Saving 11:00 – 12:00 Learn the Computer Series: Digital Security 1:30 – 2:30	**12**	**13**	**14** Google Pt. 2: Using Online Apps for a Job Search 1:00 – 2:00 Resume Writing 2:00 – 3:00	**15** Introduction to Microsoft 365: What is It? 1:00 – 2:00
18 Veterans' Virtual Job Club 10:00 – 11:00	**19** Time Management 2:00 – 3:00	**20** Applying for PA Government Jobs 10:30 – 11:30	**21** Ace the Interview 9:00 – 10:00 Google Pt. 3: Using Google Drive 1:00 – 2:00	**22** Stress Management 10:00 – 11:00
25 Veterans' Virtual Job Club 10:00 – 11:00 Online Tips for Starting a Small Business 11:00 – 12:00 Introduction to Mail Merge 1:00 – 2:30	**26** Tips for Job Seekers Over 50 10:00 – 11:00 Learn the Computer Series: Digital Communications 1:30 – 2:30	**27** A4TD: Employment for Those 55+ 9:00 – 10:00	**28** Navigating the PA CareerLink® Online 1:00 – 2:00 Dealing with Difficult Coworkers 2:00 – 3:00	**29** Essential Techniques to Boost Your Communication Skills 1:30 – 2:30