

APRIL 2025

REMOTE WORKSHOPS & EVENTS



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FRI

1

Google Pt. 1:
More than a Browser
10:00 – 11:00

2

Keys to a Great
Cover Letter
9:30 – 10:30

3

Ace the Interview
9:30 – 10:30

Time Management
1:00 – 2:00

Job Corps Information
Session
6:00 – 7:00

4

Developing a Resume
11:00 – 12:00

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Veterans' Virtual Job Club
10:00 – 11:00

Interviewing with
Confidence
11:00 – 12:00

Stress Management
1:00 – 2:00

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Google Pt. 2: Using Online
Apps for a Job Search
10:00 – 11:00

9

Tips for Job Seekers
Over 50
9:30 – 10:30

Internet Basics Pt. 2:
Security & Privacy
2:30 – 3:30

10

Use Transferable Skills to
Land Your Next Job
9:30 – 10:30

Digital Scams, Don't
be a Victim
1:00 – 2:00

11

Seven Habits of Highly
Effective People
11:00 – 12:00

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Veterans' Virtual Job Club
10:00 – 11:00

Online Tips for Starting a
Small Business
11:00 – 12:00

Resume Writing
1:00 – 2:00

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Google Pt. 3:
Using Google Drive
10:00 – 11:00

Job Corps Information
Session
6:00 – 7:00

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Essential Techniques to
Boost Your Communication
Skills
9:30 – 10:30

Internet Basics Pt. 3:
Your Access and Control
2:30 – 3:30

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Keys to a Great Cover
Letter
9:30 – 10:30

Navigating the PA
CareerLink® Online
1:00 – 2:00

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Veterans' Virtual Job Club
10:00 – 11:00

Tips for Your Internet
Job Search
11:00 – 12:00

Tips for Job
Seekers Over 50
1:00 – 2:00

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Learn the Computer Series:
Digital Security
10:00 – 11:00

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Resume Writing
9:30 – 10:30

Introduction to Mail Merge
2:30 – 3:30

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Landing a Job with a
Criminal Background
9:30 – 10:30

Tips for Job Seekers
Over 50
1:00 – 2:00

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Dealing with Difficult
Coworkers
11:00 – 12:00

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Veterans' Virtual Job Club
10:00 – 11:00

What Employers Want
11:00 – 12:00

Ace the Interview
1:00 – 2:00

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Foundation
Frameworks:
Skills to get a Job
10:00 – 11:00

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A4TD: Employment
for Those 55+
9:00 – 10:00

Time Management
10:30 – 11:30

**PA CareerLink® Lycoming County,
329 Pine Street, Williamsport, PA 17701
Hours: M, Tu, Th, F: 8:30-4:30; W: 9-4:30
Ph: (570) 601-5465 / TTY: 570-601-1754**

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